

JOB DESCRIPTION

Job Title: Yard Maintenance Associate (Equipment Operator)

Reports to: Yard Manager, Natural Stone Yard Manager, Yard Supervisors and Yard Team Leaders

POSITION SUMMARY

The primary responsibility of the Yard Maintenance Associate (Equipment Operator) is to maintain a clean and safe workplace. The Yard Maintenance Associate (Equipment Operator) will also perform other duties as needed.

RESPONSIBILITIES

- Complete super sac orders;
- Transfer orders to deliveries area as needed and/or directed;
- Assist in bagging operations;
- Clean up strapping, plastic packaging, pieces of wood, and other various debris;
- Clean up, organize and dispose of damages as directed;
- Perform custodial activities such as sweeping, mopping, gathering and emptying garbage and recycling, etc.
- Complete daily inspections of equipment and other required forms;
- Assist in loading and unloading customers;
- Monitor and empty the garbage totes and bins;
- Aid customers in navigating throughout the yard;
- Keep work area and yard organized and tidy;
- Assist in loading and unloading supplier trucks as directed;
- Answer customer questions and provide information to contribute to a successful customer experience;
- Process sales for clean fill disposals and salt/winter products, dependent on the season;
- Adhere to all health and safety procedures;

- Consistently exhibit behaviour reflective of the Arnts The Landscape Supplier Inc. professional image.

QUALIFICATIONS / KEY SKILL REQUIREMENTS

Licensed equipment operator.

- Ability to provide excellent customer service;
- Ability to effectively communicate both orally and in writing;
- Good math, problem solving and organizational skills;
- Keen eye for detail;
- Be a fast learner and have the ability to perform multiple tasks at once;
- Be cheerful and come to work every day with a positive attitude;
- Ability to lift heavy materials;
- Comfortable working in a fast paced environment;
- Strong team player yet still able to work independently with minimal supervision;
- Commitment to the Arnts The Landscape Supplier Inc. mission statement.

SUPERVISORY RESPONSIBILITIES

None.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

While performing the duties of this job, the employee is regularly required to work outdoors, subject to variations in temperature and weather, equipment noise and dust. The work can be repetitive and physically demanding, requiring frequent bending, kneeling, lifting, and shovelling.

- Must be able to lift and carry up to 25 pounds frequently and on occasion up to to 80 pounds;
- Must be able to work both day and night shifts – season dependent;
- Move and handle boxes of merchandise and products, which entails lifting;
- Frequent walking.

ADDITIONAL REQUIREMENTS

Steel toe boots required.

Will be required to perform other duties as requested, directed or assigned.